



The Editor's List – Designed to help you review your word choice

We've created a tool for writers and editors to review documents in our StyleWriter 4 software and would like comments from writers and editors on how we can improve it. The Editor's List classifies every word in your document under eight lists.

Editor's list - Trump State of the Union Address.docx

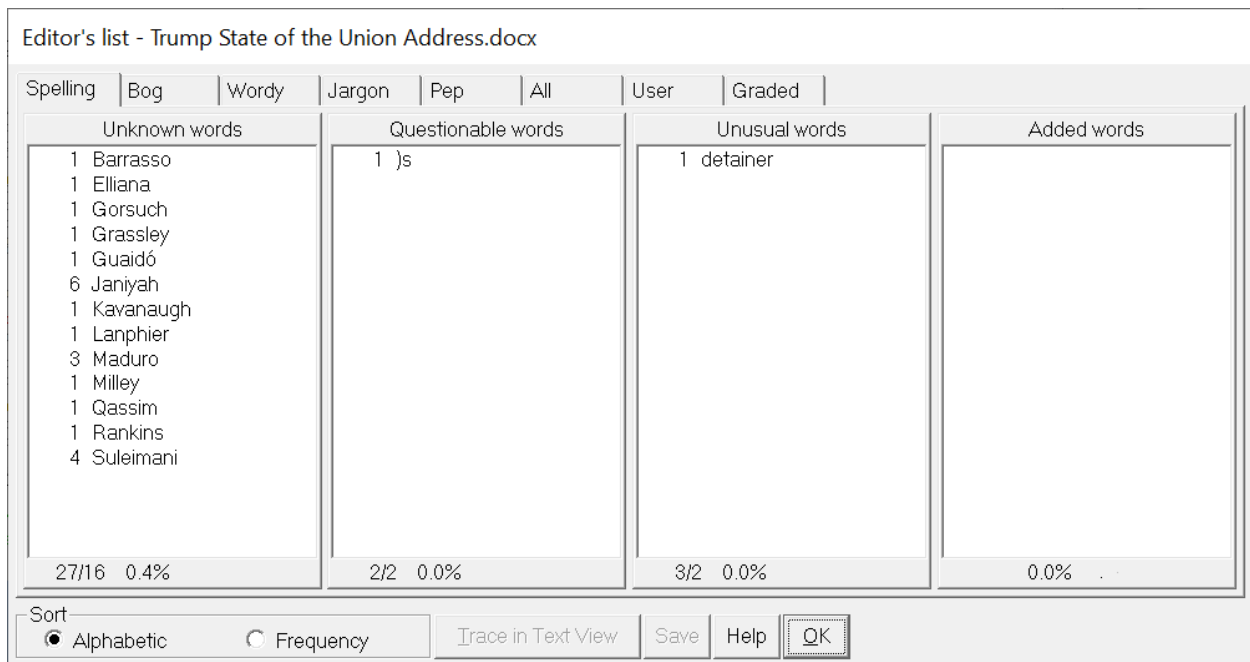
Spelling	Bog	Wordy	Jargon	Pep	All	User	Graded
Easy		Mild		Moderate		Difficult	
287 the		32 very		19 administration		2 reciprocity	
223 and		10 criminal		9 legislation		2 socialism	
166 to		10 sanctuary		8 unemployment		2 warfighters	
149 of		9 health care		7 opportunity		1 caliphate	
114 in		8 illegal		6 military		1 depletion	
100 is		7 aliens		5 economy		1 detainer	
97 a		6 applause		5 ICE		1 humanitarian	
95 our		6 citizens		5 incredible		1 pathfinders	
95 we		6 government		5 provide		1 randomized	
70 that		6 human		4 election		1 reciprocal	
68 you		4 assault		4 ISIS		1 regardless	
64 are		4 decades		4 substantially		1 regulatory	
63 for		4 education		4 totally		1 strategy	
52 I		4 historic		3 affordable		1 unaffordable	
51 have		4 previous		3 deployment			
40 on		4 senator		3 economic			
40 with		2 action		2 epidemic			
5,298/1,311 85.2%		449/258 7.2%		336/203 5.4%		17/14 0.3%	

Sort: Alphabetic Frequency

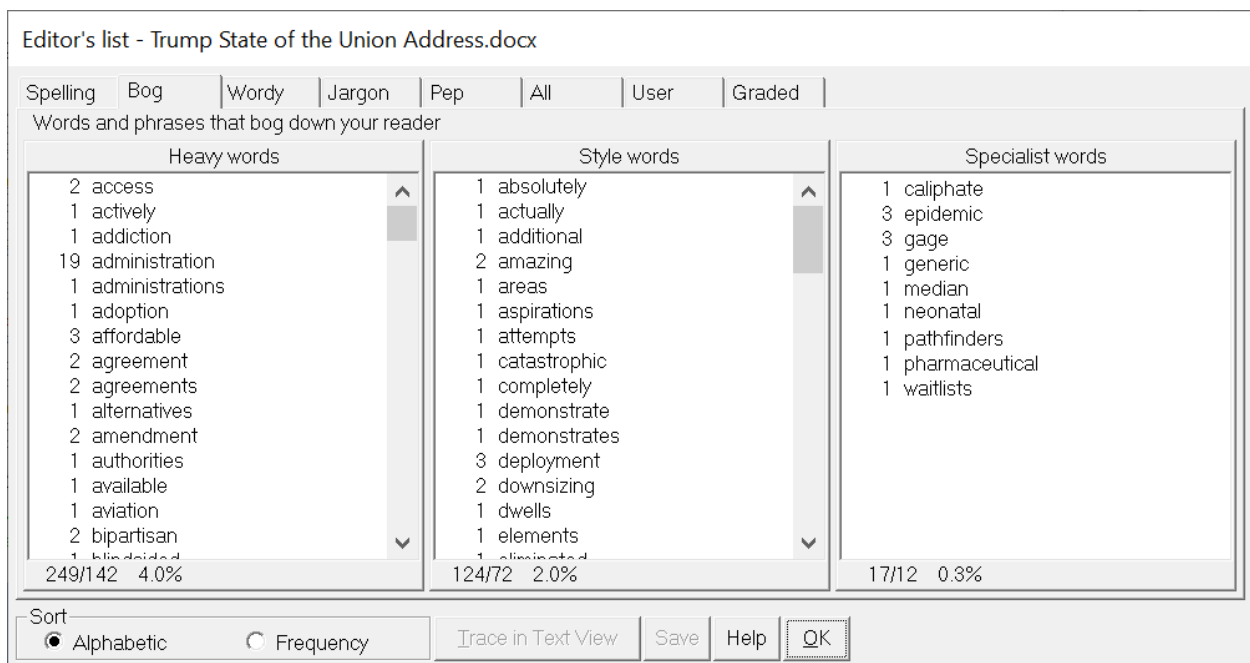
The graphic shows Trump's State of the Union Address analyzed by **word difficulty** from **Easy** to **Difficult**. You can sort the lists alphabetically or by frequency (useful for finding overused words). You can also highlight words and use **Trace in Text** to find them in the document.

The lists include:

Spelling – all **unknown words** in StyleWriter's dictionary (a quick way to spellcheck long documents) and **questionable words** that fool conventional spelling checkers. Two other columns show **unusual words** and words you have **added to the dictionary**.



Bog – words that slow your reader down, including **heavy words** (avoid if you want to improve readability), **style words** (StyleWriter offers you alternatives) and **specialist words** for you to review.



Wordy – shows you **passive verbs**, **hidden verbs** and **wordy phrases** you can edit to save words. Editing with StyleWriter usually cuts the word count by up to 25 percent without loss of content or meaning.

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Spelling | **Bog** | Wordy | Jargon | Pep | All | User | Graded

Passive verbs	Hidden verbs	Wordy phrases
1 are being approved	1 the depletion of	6 all of
1 are forged	1 the determination and valor of	4 a record number of
1 are joined		2 As a result of
1 are not yet known		1 as to
1 are not yet made		1 at the highest level
1 are not yet told		2 brand-new
1 are now employed		1 current
1 are renewed		1 entered into
1 are united		1 finally end
1 be blindsided		1 first time ever
1 be determined		1 For this reason
2 be done		2 in order to
1 been lifted		1 in the pipeline
1 been previously arrested		1 new initiatives
1 been trapped		1 off of
1 be explored		1 once and for all
1 be forged		1 One of the
116/110 1.9%	8/8 0.1%	122/73 2.0%

Sort
 Alphabetic Frequency
 Trace in Text View Save Help **OK**

Jargon – Shows you your **acronyms**, **difficult words**, and **jargon phrases** in your writing. A quick way to see if your writing contains jargon you can edit.

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Spelling | Bog | Wordy | **Jargon** | Pep | All | User | Graded

Abbreviations	Difficult Words	Jargon phrases [> 2]
1 AIDS	1 caliphate	1 NAFTA's adoption
1 Aug.		1 randomized immigration system
1 Dec.		1 regulatory reduction
1 F.D.A.		1 territorial caliphate
5 ICE		
1 ICE's		
4 ISIS		
3 NAFTA		
1 NAFTA's		
1 NATO		
1 Rev.		
2 Sgt.		
23/13 0.4%	1/1 0.0%	9/9 0.1%

Sort
 Alphabetic Frequency
 Trace in Text View Save Help **OK**

Pep – Words that add interest and style in your writing. **Interest words** consist of vivid verbs and specific nouns. **Names** list proper nouns used. **Conversational** words and phrases are a sign that you're writing in a conversational style. A great list for professional writers such as journalists and authors.

Editor's list - Trump State of the Union Address.docx

Spelling | Bog | Wordy | Jargon | Pep | All | User | Graded

Words and phrases that pep up your writing

Interest words	Names	Conversational
1 airmen	1 Abraham	2 believe in
1 astronauts	1 Academy	1 bring together
1 barbarians	3 Afghanistan	1 build on
1 beloved	2 African-American	1 call in
1 bike	1 African-Americans	2 call on
1 blazing	2 Alamo	1 came back
2 bless	3 al-Baghdadi	1 came before
1 bloodthirsty	1 al-Baghdadi's	1 came into
1 booming	1 Almighty	1 carried out
1 boon	1 Alzheimer's	1 carved out
2 brand-new	1 Amelia	1 Chief Ortiz, please stand.
1 brutal	21 America	1 Christopher Hake.
1 brutalizes	17 America's	1 come off
1 bullets	33 American	1 come to
1 burglaries	15 Americans	1 coming back
1 butcher	2 American	2 couldn't
139/111 2.2%	356/175 5.7%	753/328 12.1%

Sort: Alphabetic Frequency

All – Shows every word in the document. **Glue words** are the most common 200 words excluding personal pronouns (used by StyleWriter to find wordy sentences). The **short list** is every word in the document excluding the glue words – useful to see overused words in the document. **Odds and ends** show anything else you've written, such as numbers, email address and websites – a great way to see inconsistencies in how you write web addresses.

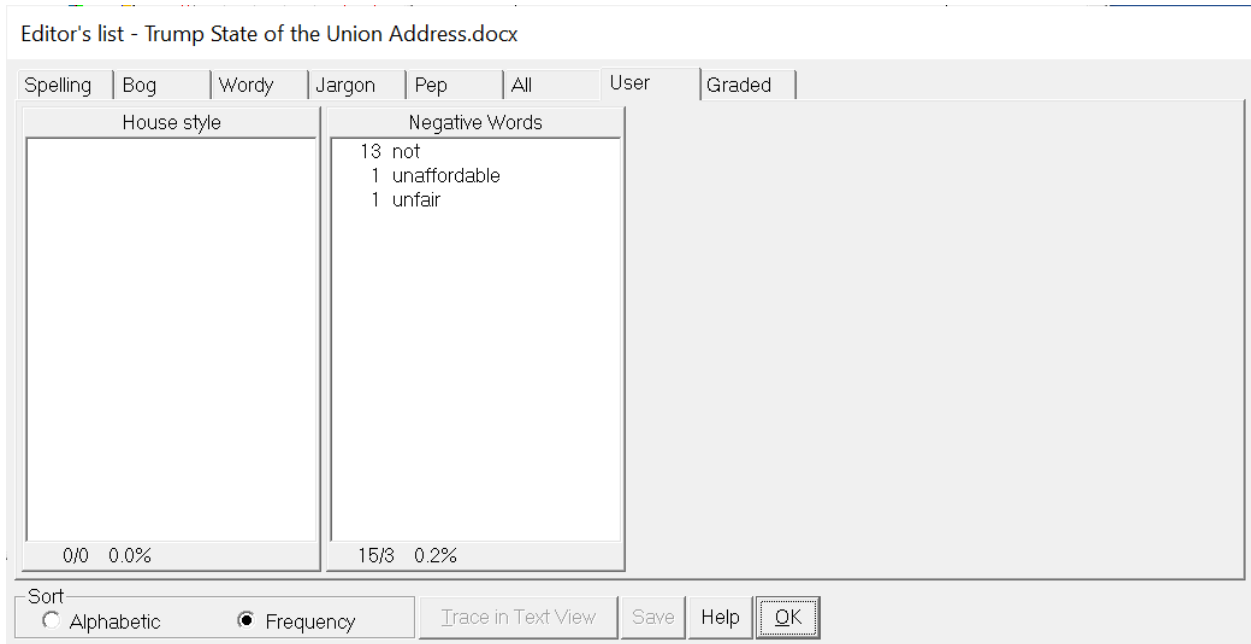
Editor's list - Trump State of the Union Address.docx

Spelling | Bog | Wordy | Jargon | Pep | All | User | Graded

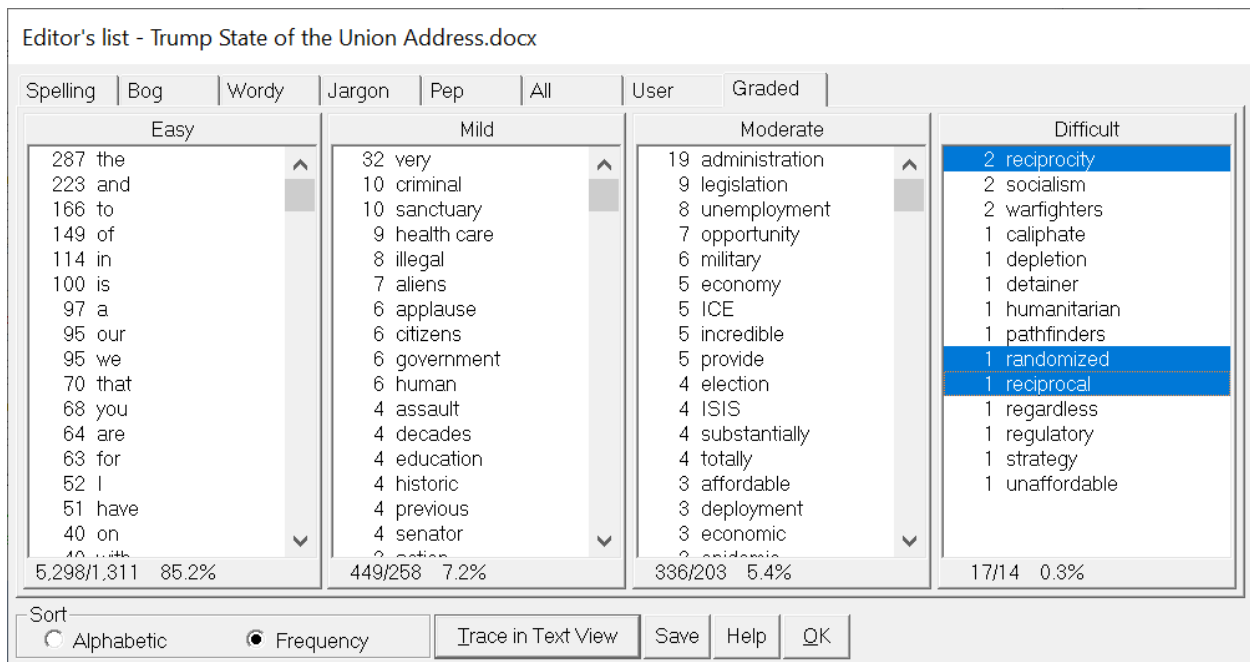
All words	Glue words	Short list	Odds and ends
287 the	287 the	95 we	6 U.S.
223 and	223 and	68 you	4 70
166 to	166 to	52 I	3 10
149 of	149 of	33 American	3 100
114 in	114 in	32 very	3 500
100 is	100 is	28 thank	2 130
97 a	97 a	23 his	2 18
95 our	95 our	22 he	2 2,000
95 we	70 that	22 people	2 2008
70 that	64 are	21 America	2 5,000
68 you	63 for	21 country	2 60
64 are	51 have	20 new	2 U
63 for	40 on	19 administration	2 U.S.A.
52 I	40 with	18 tonight	1 \$12
51 have	35 this	18 years	1 \$2,200
40 on	34 will	18 your	1 \$2.2
40 with	20 all	17 American	1 \$100
6,139/1,789 98.8%	2,517/135 40.5%	3,622/1,654 58.3%	98/76 1.6%

Sort: Alphabetic Frequency

User – With StyleWriter you can add your own editorial checks to the program’s **House Style** category. If you want to check that USA is U.S.A., you can tell the program that’s your house style. It will highlight USA wherever it finds it in the text and offer you the correct form. It’s as simple as using Find and Replace in Microsoft Word, but with StyleWriter you can add hundreds of these checks and search every document for your own house-style rules. You can also add your own category of issues. I have added Negative Words, which listed for me to review. The Editor’s List shows Trump’s speech doesn’t contains any house style issues (in my house style rules) but there are fifteen negative words.



Graded – This shows you words from Easy, Mild, Moderate and Difficult. We use this classification of words in our readability formula to give an accurate assessment for reading difficulty for the whole document.



The Editor's Lists is one feature to review a document before editing with StyleWriter. The other two reviews are the writing statistics and the style and usage issues.

Other Review Tools – Statistical Summary

StyleWriter analyzes the 6,200-word State of Union address in about 10 seconds. You then have your statistics available.

Statistical Summary - Trump State of the Union Address.docx

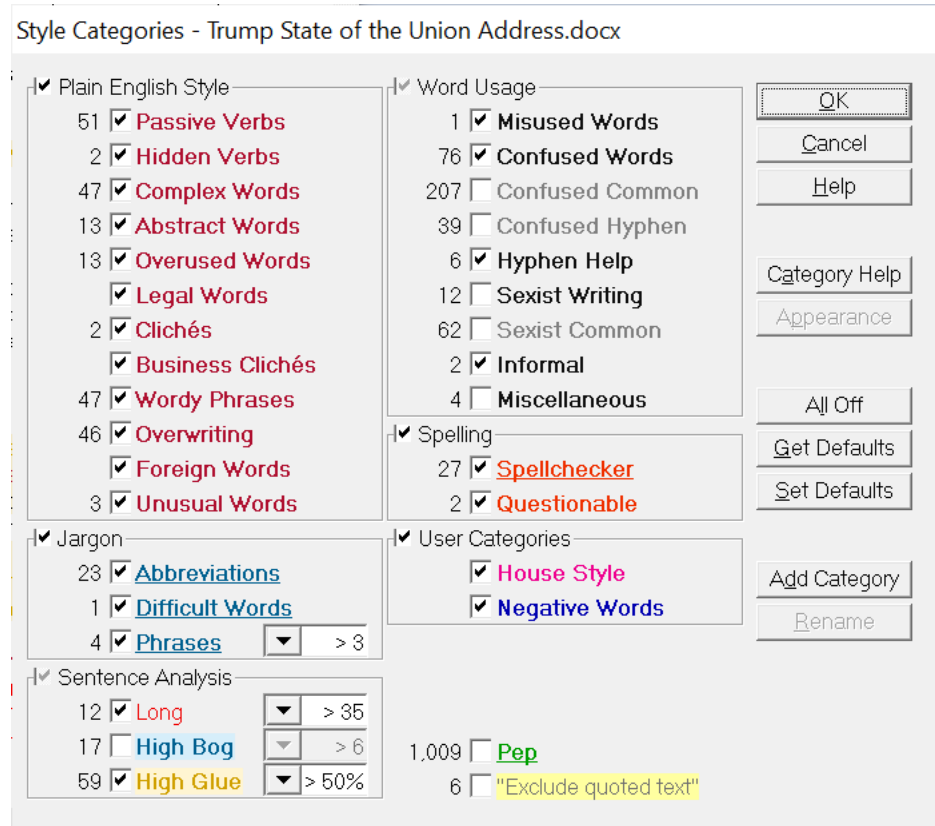
Measure	Original	Rating	Target	Redraft	New Rating	Save
Total Words	6,216					<input checked="" type="checkbox"/>
⊞ Average Sentence	15.3	Excellent	13 to 18			<input checked="" type="checkbox"/>
⊞ Passive Index	13	Fair	up to 5			<input checked="" type="checkbox"/>
⊞ Style Index	40	Good	up to 20			<input checked="" type="checkbox"/>
⊞ Bog Index	19	Excellent	up to 20			<input checked="" type="checkbox"/>
⊞ Reading Grade	7.8	Easy	up to 8			<input checked="" type="checkbox"/>
⊞ Jargon	0.5%	Excellent	up to 1%			<input checked="" type="checkbox"/>
⊞ Glue	40%	Fair	up to 40%			<input checked="" type="checkbox"/>
⊞ Pep	18	Good	over 17			<input checked="" type="checkbox"/>

Task: Speech Audience: Public Author: owner

Each statistic has a score and rating, compared to the target set for a speech written for the public. When you edit the text with StyleWriter, you'll get your redraft statistics and ratings to measure how much your editing has improved the document. You can save your original and redraft statistics and ratings to audit all documents checked with the program.

Other Review Tools – Category Summary

Finally, you can review the categories of problems found by StyleWriter.



The left-hand side shows style and editing issues, the right-hand side proofreading issues. The State of the Union address has over 200 style issues to review. It shows even professional speechwriters can benefit from StyleWriter's editing analysis and advice.

The three features of the Editor's List, StyleWriter's Statistics and its Category Summary give you an insight into the style of the document before you start editing from StyleWriter's main screen.

If you have any comments or suggestions on these features, send me an email.

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